



Job Title:	Truck Driver II	Department/Loc:	Sanitation
FLSA Classification:	Non-exempt	Date Drafted:	September 2023
Reports To:	Sanitation Manager	Grade: 107 - \$18.07 – \$21.38 per hour	

Position Summary

The purpose of the position is to operate sanitation and recycling trucks and other heavy maintenance equipment throughout the City. The position works according to some procedures but decides how and when to do things under general supervision.

Position Responsibilities - Essential

This list of tasks is illustrative ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

The tasks listed below are those that represent the majority of the time spent working in this class. Management may assign additional tasks related to the type of work of the class as necessary.

- May perform functions such as training of subordinates.
- Operates a rear-end in collecting refuse on residential routes, or a front loader truck on commercial routes as assigned; may be assigned to work on back of truck collecting solid residential and/or commercial refuse; instructs and directs the activities of assigned Refuse Collectors.
- Assists Refuse Collectors in solid waste collection and refuse removal as necessary; collects recycle materials; assists in clearing areas of debris; transports refuse to landfill for disposal.
- Monitors waste boxes and advises customers on where to place refuse.
- Cleans up around site as necessary.
- Performs general preventative maintenance on trucks and other equipment such as checking water, oil, and air; checking and adding fuel; checking brakes and tire pressure, fluid levels, greasing fittings and cleaning and washing vehicles.
- Receives and reviews landfill weight ticket measuring amount of refuse disposed of at landfill; submits ticket to department head.
- Utilizes and wears appropriate safety gear, i.e. glasses, vests, boots and gloves when handling and collecting refuse.
- Prepares listing of large trash piles and notifies supervisor of location to be picked up by refuse trucks.
- Assists the supervisor in resolving collection customer complaints and/or problems.

Position Responsibilities - Non-Essential/Other

- May participate in special collection trips to clean up after storms or other such events.
- Performs other related duties and other duties as assigned.

Essential Skills and Experience

- High school graduate or equivalent
- Must possess a valid Class B Commercial Driver’s License.
- 3-5 years practical experience operating heavy equipment/trucks or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities.



Mental & Physical Demands - ADA Guidelines

Physical Demands

- | | | | |
|-----------------|------------|------------------------|------------|
| • Sit | Frequently | • Reach Above Shoulder | Frequently |
| • Walk | Frequently | • Climb | Frequently |
| • Stand | Frequently | • Crawl | Frequently |
| • Handling | Frequently | • Squat or Kneel | Frequently |
| • Reach Outward | Frequently | • Bend | Frequently |

Lifting Requirements

- | | | | |
|---------------------|------------|-----------------|--------------|
| • 10 pounds or less | Frequently | • 51-100 pounds | Frequently |
| • 11-20 pounds | Frequently | • >100 pounds | Occasionally |
| • 21-50 pounds | Frequently | | |

Pushing and Pulling Requirements

- | | | | |
|---------------------|------------|---------------------|--------------|
| • 12 pounds or less | Frequently | • 41 to 100 pounds | Frequently |
| • 13 to 25 pounds | Frequently | • > than 100 pounds | Occasionally |
| • 26 to 40 pounds | Frequently | | |

Definitions

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|--------------|----------------|---|
| • N/A | Not Applicable | Activity is not applicable to this occupation |
| • O | Occasionally | Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day) |
| • F | Frequently | Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day) |
| • C | Constantly | Occupation requires this activity more than 66% of the time (5.5+ hrs/day) |

ENVIRONMENTAL HAZARDS:

The job may risk exposure to dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, animals and wildlife, vibration, fumes and/or noxious odors, traffic, moving machinery, disease/pathogens and toxic/caustic chemicals.

SENSORY REQUIREMENTS:

The job requires normal visual acuity, field of vision, hearing and speaking.

The City of Cayce has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent an expressed or implied contract of employment nor does it alter your at-will employment, and the City reserves the right to change this job description and/or assign tasks for the employee to perform, as the City may deem appropriate.

Salary Range: \$18.07 - \$21.38 an Hour

Print Employee Name	Employee Signature	Date Signed
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Print Manager/Supervisor Name	Manager/Supervisor Signature	Date Signed
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